



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

MEETING RECAP

REGULAR MEETING OF THE JEROME TOWN COUNCIL

JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS

TUESDAY, FEBRUARY 14, 2017, AT 7:00 P.M.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE Mayor/Chairperson to call meeting to order. 7:03 PM Town Clerk to call and record the roll. ALL MEMBERS PRESENT. Mayor or Mayor's designee to lead the Pledge of Allegiance.	
ITEM #2:	STAFF REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Representative, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief. TABLED TO FEBRUARY 27	Discussion/Possible Action
ITEM #3:	FINANCIAL REPORTS Issued checks and financial reports for the month of January 2017. Figures included therein are presumed accurate as of the report's preparation date, but are subject to adjustment as further information is gained. TABLED TO MARCH 14	Discussion/Possible Action
ITEM #4:	PLANNING AND ZONING AND DESIGN REVIEW MINUTES/RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT Minutes are provided for the information of Council and do not require action. TABLED TO FEBRUARY 27	Discussion/Possible Direction
ITEM #5:	COUNCIL MEETING MINUTES Open session: January 10, 2017 regular meeting; November 10, 2016 special meeting; November 22, 2016 special meeting; December 27, 2016 special meeting Closed session: November 10, 2016; November 22, 2016 <i>If necessary, Council may enter into executive session, pursuant to to A.R.S. § 38-431.03 (A)(2), for discussion of records exempt by law from public inspection.</i> TABLED TO FEBRUARY 27	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC Pursuant to A.R.S. § 38-431.01 (H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the microphone, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism. NO PETITIONS.	Discussion/Possible Direction
ITEM #7	PRESENTATIONS	
	ITEM #7A: YAVAPAI-APACHE NATION PROP 202 FUNDING Representatives of the Yavapai-Apache Nation will present a check to the Town in the amount of \$18,773.64, in response to the Town's Prop 202 funding request. \$19,000 was requested to complete the Horseshoe Pits Restoration Project, install solar lighting along Town stairways, upgrade the lighting on our flagpole and improve the condition of our basketball and volleyball courts.	Sponsored by Mayor Frank Vander Horst Discussion/Possible Direction
	ITEM #7B: JEROME TRAFFIC AND PARKING STUDY Zoning Administrator/Planner Kyle Dabney will present the results of the "Jerome Traffic Study" undertaken by engineering students at Northern Arizona University and completed in December 2016. The study was completed at no cost to the Town and was intended to make recommendations "to modify existing parking in Jerome in order to meet increasing parking demand and enhance traffic flow along State Route 89A."	Sponsored by Mayor Frank Vander Horst Discussion/Possible Direction

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center

<p>ITEM #8</p>	<p>ORDINANCES</p>	
	<p>ITEM #8A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 429, AMENDING CHAPTER 3, "ADMINISTRATION," OF THE JEROME TOWN CODE REGARDING THE POSITION OF FINANCE DIRECTOR Council may conduct the second reading of, and possibly adopt, Ordinance No. 429, to provide that the Finance Director is appointed by and serves at the pleasure of the Mayor and Council. TABLED TO NO LATER THAN MAY 9</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Action</p>
<p>ITEM #9</p>	<p>UNFINISHED BUSINESS</p>	
	<p>ITEM #9A: LEASE WITH THE JEROME ARTISTS COOPERATIVE GALLERY Council will review the existing lease with the Jerome Artists Cooperative Gallery, which expired in November 2015, and may opt to renew the lease with rate and terms to be determined during Council's discussion. A portion of this discussion may be held in executive session with the Town Attorney (who may attend telephonically) pursuant to A.R.S. § 38-431.03 (A)(7). TABLED UNTIL ROOF TESTED FOR ASBESTOS.</p>	<p>Sponsored by Councilmember Hunter Bachrach Discussion/Possible Action</p>
	<p>ITEM #9B: HOTEL JEROME TASK FORCE UPDATE Councilmember Hunter Bachrach will update Council regarding the activities of the Hotel Jerome Task Force.</p>	<p>Sponsored by Councilmember Hunter Bachrach Discussion/Possible Direction</p>
	<p>ITEM #9C: GENERAL PLAN STEERING COMMITTEE Council will discuss the General Plan Steering Committee, its composition and work to date, and compliance with A.R.S. § 9-461.06. COMMITTEE TO PRESENT PRODUCT ON OR BEFORE APRIL 11</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Action</p>
	<p>ITEM #9D: LIVE STREAMING OF COUNCIL MEETINGS Council will discuss establishing a live internet broadcast for Council meetings.</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Direction</p>
	<p>ITEM #9E: FINANCE DIRECTOR JOB DESCRIPTION AND QUALIFICATIONS Council will continue their discussion of the job description and desired qualifications for the position of Finance Director. TABLED TO NO LATER THAN MAY 9</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Action</p>
<p>ITEM #10</p>	<p>NEW BUSINESS</p>	
	<p>ITEM #10A: APPOINTMENTS TO PLANNING & ZONING COMMISSION, DESIGN REVIEW BOARD, AND BOARD OF ADJUSTMENT Terms of the following appointees will expire as of February 28, 2017: Planning and Zoning Commission – Charlotte Page and Mike Parry; Design Review Board – Steve Pontious and Brice Wood; Board of Adjustment – Carol Yacht and Chris Babbage. Council may take action to reappoint these members, or appoint other individuals, to the succeeding three-year terms. A portion of this discussion may be held in executive session pursuant to A.R.S. § 38-431.03 (A)(1). TABLED TO FEBRUARY 27</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Action</p>
	<p>ITEM #10B: CDBG – FY 2016 STATE SPECIAL PROJECT FUNDS Council will consider whether to apply for funding through the Community Development Block Grant State Special Project Account, a competitive funding round with an application deadline of May 9, 2017. APPROVED TO BEGIN PROCESS TO APPLY FOR FUNDING.</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Action</p>
	<p>ITEM #10C: COUNCIL PRIORITIES Council will discuss the possibility of scheduling a workshop or retreat to review the priorities of each member, and reach consensus regarding what Council wishes to achieve during this term. TABLED TO FEBRUARY 27</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Direction</p>
	<p>ITEM #10D: REVIEW OF TOWN-OWNED PROPERTY Council will review and evaluate a list of properties owned by the Town of Jerome, and consider which, if any, could be sold or leased. TABLED TO FEBRUARY 27</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Direction</p>
	<p>ITEM #10E: OUTSOURCING OF PAYROLL PROCESSING Council will review and may approve a proposal by ADP for payroll processing. APPROVED</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion/Possible Action</p>
<p>ITEM #10</p>	<p>TO AND FROM THE COUNCIL</p>	
	<p>Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda. TABLED TO FEBRUARY 27</p>	
<p>ITEM #11</p>	<p>ADJOURNMENT 10:00 PM</p>	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before _____ p.m. on _____, in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

301 Main Street, second floor, exterior posting case
970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post office, interior posting case

Joni Savage, Deputy Town Clerk