



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, March 12, 2018 TIME: 7:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Mark Venker called the meeting to order at 7:00 p.m.

Mr. Dabney called roll. Present were Chair Mark Venker, Vice Chair John Schroeder, Brice Wood and Miké Parry. Staff present were Kyle Dabney, Zoning Administrator and Joni Savage, Deputy Clerk/Minute Taker.

ITEM 2: APPROVAL OF MINUTES: Minutes of February 12, 2018

Chair Venker asked if there were any adjustments to be made to the minutes.

Mr. Parry and Vice Chair Schroeder both confirmed they had read them and had no corrections.

Chair Venker made the motion to approve the minutes of February 12, 2018 and was seconded by Mike Parry. The minutes were unanimously approved.

ITEM 3: PETITIONS FROM THE PUBLIC — This time is NOT for discussion on Agenda items. Please make comments when that item is on the floor. Please complete a request form with your name and subject and submit to the Chair. When recognized by the Chair, please come to the front and state your name. Please observe the three-minute time limit per speaker pursuant to the Town Code. The DRB may not discuss or take action on any comments under this agenda item other than to ask questions.

-There were no petitions from the public.

ITEM 4: PROPOSAL TO SCREEN AN UPPER DECK

APPLICANT: MICHAEL AND PAMELA MORRIS

ADDRESS: 711 East Avenue

OWNER OF RECORD: ABOVE

CONSTRUCTED: 1996

ZONE: R1-5

APN: 401-07-102

Applicant is seeking approval to screen in the upper deck portion of their home.

Mr. Dabney said he didn't see any issue, the house is not historic and has no adverse effect on the homes around it and he recommends approval.

Chair Venker said it doesn't explicitly say it, but for clarification purposes it is just the South facing upstairs.

Mr. Wood asked, "So how are we to know that?"

Chair Venker responded he had assumed that from the images.

Mr. Parry said it's in the notes.

Chair Venker noted on the west side of the house there was another upstairs porch; but based on the photos he

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assumed it was the South facing side.

Mr. Wood confirmed it is the second floor and asked if the grill thing was going to be on it.

Chair Venker and Mr. Parry explained to Mr. Wood that the picture he was referring to was someone else's house. It was just to show how it would look.

Mr. Wood stated so this has nothing to do with the plan that we're talking about.

Mr. Dabney responded, "It has to do with what we're talking about, it's purpose is to show you what the screen would look like on the deck."

Mr. Wood said, "I think the ordinance asks for drawings on things like this."

Mr. Dabney apologized for not including the actual."

Mr. Wood interjected, "And we've had trouble recently with incomplete applications. It's embarrassing."

Mr. Dabney said, "I think if you can't figure out by what I've discussed here and photos, then we have a different problem."

Mr. Wood said, "It doesn't say it's the South façade here?"

Mr. Dabney said, "And I mentioned that I apologized for not having that on there."

Mr. Parry said let's make a motion to approve the South side of the house. It is not historic, so it really shouldn't matter.

Mr. Wood interjected that's what worries me, I didn't know what to do.

Mr. Parry said, "I admit it's a little different, but we have to use our imaginations sometime. The screens probably cost them as much as it cost them to submit all of this stuff, which is pretty ludicrous."

Mr. Parry moved to approve screens on the upper South facing porch as the drawing shows and was seconded by Chair Venker. The motion passed.

ITEM 5: PROPOSAL FOR A STORAGE SHED TO BE PLACED ON PROPERTY

APPLICANT: ANTHONY SCHADEGG

CONSTRUCTED: N/A

ADDRESS: 111 THIRD ST.

ZONE: R1-5

OWNER OF RECORD: ABOVE

APN: 401-08-039

Applicant is seeking approval to install a storage shed on his property.

Mr. Dabney added that the applicant also wanted to clean up the lot this shed will be placed on.

Vice Chair Schroeder appreciated that he used board and batten for the design of it. He appreciates that he uses that sort of material.

Mr. Wood mentioned that Mr. Schadegg does good work. It fits in well and was constructed with recycled materials.

Mr. Schadegg said he is really enthusiastic about adding the storage space.

Mr. Parry asked if he thought it was big enough.

Mr. Schadegg responded he thought so.

Chair Venker moved to approve the storage shed and Vice Chair Schroeder and Mr. Wood seconded. The motion passed with 4 ayes and 0 nay.

ITEM 6: PROPOSAL FOR AN ACCESSORY STRUCTURE TO BE PLACED ON PROPERTY

APPLICANT: JACK DILLENBERG

CONSTRUCTED: N/A

ADDRESS: 700 HOLLY AVE.

ZONE: R1-5

OWNER OF RECORD: N/A

APN: 401-07-089A

The applicant is seeking approval for an accessory structure to be placed on his property.

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Mr. Parry recused himself and left the dais.

Chair Venker confirmed this was a shed as well.

Mr. Dabney explained that it would be made of stone to build the walls of the structure. The trim would be painted brown and corrugated roof.

Vice Chair Schroeder said the house is obviously not historic, but what about the rock wall, is it historic.

Mr. Dabney responded no.

Mr. Wood commented that it was complicated, and he wonders how it will look. The front is an arch and the back is different. The North side has an arch to it. That's an odd detail, but it isn't particularly visible.

Chair Venker noted that it is set below street level, it's tucked away in the yard.

Mr. Wood moved to approve the plan and Chair Venker seconded. The motion passed with 3 ayes and 0 nay.

ITEM 7: TOWN OF JEROME IS SEEKING APPROVAL FOR DEMOLITION OF STRUCTURES ON TOWN YARD LOT

APPLICANT: TOWN OF JEROME

CONSTRUCTED: 1980

ADDRESS: 555 CLARK ST.

ZONE: C-1

OWNER OF RECORD: ABOVE

APN: 401-07-166N

The applicant is seeking approval for an accessory structure to be placed on his property.

Mr. Parry returned to the dais.

Mr. Dabney researched it and presented. The space will be used for parking for residence. He has no issues, he did a lot of research and he cannot find any documents supporting that they are historic.

Chair Venker clarified this is just approval for demolition, nothing more.

Vice Chair Schroeder asked where he got his data that these structures were built in the 1980's.

Mr. Dabney enumerated his sources: Yavapai County, files in the office, the Jerome Historic Preservation Society and the State Historic Museum.

Vice Chair Schroeder asked if there were any photos.

Mr. Dabney said there weren't any, he could only find dates. At one point the school was there and during the late 70's they (the structures) were either brought in or constructed on site.

Vice Chair Schroeder asked if there was a foundation from the old school still there.

Mr. Dabney said no, all that is there is a manhole cover.

Mr. Wood wondered what an EPA check on the soil up there would find, but not our area.

Mr. Parry would like to know what they're doing with the wood.

Mr. Dabney believes that there are people in town who were interested in the wood.

Mr. Parry said I think we need the parking.

Mr. Wood asked if Mr. Parry would include in the motion that if possible to save the materials from the structures.

Mr. Dabney said there is a legal process, there will be a bid process.

Mr. Parry added that it would be nice if someone else tore them down.

Mr. Parry moved to approve the demolition of the structures and Chair Venker seconded. The motion passed with 4 ayes and 0 nay.

ITEM 8: FUTURE AGENDA ITEMS

Chair Venker advised the Board that he has to be stepping down because he has moved to Cottonwood. He believes at the next meeting they will vote for a new Chair and Vice Chair.

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Mr. Dabney said that Council will appoint.

Chair Venker and Mr. Parry corrected him and told him that the Council does appoint members, however the board decides who will be Chair and Vice Chair.

Vice Chair Schroeder commented that his tenure is up, and Council will decide tomorrow night whether or not to keep him on.

Chair Venker added that he liked the administrators new report format. The individual items were easier to digest.

Mr. Parry agreed, however he didn't want to take any wind out of Mr. Dabney's sails, but when we say to scale, when you do some of those things you've sized them down. Do you feel that's okay?

Mr. Dabney said he could do it differently next time.

Mr. Parry said it is difficult to stay in scale. Nice format, good to shake things up.

Mr. Wood wanted to continue with the sign code, he thought that would be on the agenda. You (Mr. Dabney) were going to ask the attorney would it be okay to clear up the grammar and spelling.

Mr. Dabney said, "Right and we've actually started on that and yes we can."

Mr. Wood said he would volunteer. It was embarrassing to him and he was surprised to see all the grammatical errors in the sign code.

Chair Venker said he's had people approach him about Bobby D's "approved facelift", if you can call it that.

Specifically, regarding low-hanging signs and unapproved signage. He didn't recall that ever getting approved and he wanted to point that out.

Mr. Dabney said yes he is, and he will be coming before the board.

ITEM 9: ADJOURN

Mr. Parry made a motion to adjourn and it was seconded by Chair Schroeder. The motion carried unanimously, and the meeting adjourned at 7:20 p.m.

Approval on next page.

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Respectfully submitted by Joni Savage on April 9, 2018.

Approved: _____

Joni Savage
Design Review Board Chair

Date: _____

4/9/18

Attest: _____

Brian Wood
Design Review Board Vice Chair

Date: _____

4-9-18