



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME

### DESIGN REVIEW BOARD

DATE: Monday, May 11, 2015

TIME: 7:00 pm

PLACE: **JEROME CIVIC CENTER** 600 Clark St.

## MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing.

The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

### ITEM 1: CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Phinney at 7:01 p.m.

Al Sengstock, Zoning Administrator called roll, members present: Chair Phinney, Carole Lozano, Steve Pontious, Brice Wood and Mike Parry.

Staff present: Al Sengstock, Zoning Administrator, Joni Savage, Deputy Clerk

### ITEM 2: APPROVAL OF MINUTES: Minutes of 04/13/2015

Deni Phinney moved to approve the minutes, Steve Pontious seconded. Brice Wood abstained from the vote.

Motion carried unanimously.

### ITEM 3: PETITIONS FROM THE PUBLIC – No petitions from the public.

### ITEM 4: REVIEW DESIGN AND COLORS OF A NEW SIGN

APPLICANT: AMY WIETERS

ZONE: C-1

ADDRESS: 507 # B MAIN ST.

APN: 401-06-088

OWNER: CHRISTENSEN, LEE N

Al Sengstock presented the sign stating it met all zoning requirements. He noted the installation needed to meet building code requirements.

Chair Phinney noted they had received written permission from the building owner for the sign installation.

Carole Lozano made a motion to approve the sign as proposed. It was seconded by Brice Wood. Motion carried unanimously.

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## ITEM 5: REVIEW DESIGN AND COLOR FOR DECK PORCH REPLACEMENTS

APPLICANT: CHRIS BABBAGE

ZONE: C-1

ADDRESS: 472 CLARK ST.

OWNER OF RECORD: PAULA TAYLOR

APN: 401-06-029

The applicant asks for approval to remove, replace and repair the covered decks (Porches) of this historic apartment building.

Al Sengstock presented the request to remove and or repair/replace the covered decks and porches. He went on to say he supports this. He added that the wood be treated in some way so that it blends in with the existing building.

Mr. Babbage said that some of the trim was already green and he wanted to paint all of the trim green to match the existing deck on the north side of the building.

Mr. Sengstock said he had no problem with that.

Mr. Wood asked if he was doing the floors and decks themselves.

Mr. Babbage replied and noted the right hand section from the photo on the east side.

Mr. Wood asked if he were going to match the original materials.

Mr. Babbage said he would match the materials on the west side.

Chair Phinney asked if this didn't qualify as a restoration.

Mr. Sengstock said the amount of work required to stabilize this will be significant. The building structural and safety issues will be attended to.

Chair Phinney commented that this transcends the threshold that would qualify it as a restoration.

Mr. Babbage said he would have to replace some of the posts. Those posts are turned wood, 6 x 6 and they do not match the other half of the building.

Brice Wood made a motion to approve the plan as presented. It was seconded by Mike Parry. Motion carried unanimously.

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## ITEM 6: REVIEW OF APPEARANCE OF A BUILDING FOR A WALK-UP BAKERY SHOP

APPLICANTS: LISA AND DAVE BILLINGSLEY

ZONE: C-1

ADDRESS: 400 MAIN STREET

APN: 401-06-016

OWNER OF RECORD: P.E.T. III LIVING TRUST

The applicants request a review of the appearance of a building to be used as a walk-up retail bakery shop.

Mr. Sengstock stated they are now in compliance with all zoning, set back standards and parking. It has been approved by the Planning and Zoning Commission. Mr. Sengstock stated that the appearance of the building was "Jerome funky" and fits right in with the other buildings in the area. He has no problem with it and supports leaving the building as is.

Chair Phinney mentioned there is no proposal to paint the building.

Mike Parry made a motion to approve item #6 confirming the approval of the building appearance. It was seconded by Chair Phinney. Motion carried unanimously.

## ITEM 7: FUTURE AGENDA ITEMS

The Board will direct staff to schedule future agenda items to be considered by the DRB, if desired. No specific properties, individuals, or situations may be discussed, only general topics may be suggested.

Mr. Sengstock stated possibly the next agenda they will start discussions about district signs and zoning issues. He has checked around the country and found good examples for them to review. He thought perhaps the Design and Review Board could meet with the Planning and Zoning Commission.

Chair Phinney thought a work session might be a good way to handle the topic.

## ITEM 8: ADJOURNMENT

Steve Pontious moved they adjourn. Carole Lozano seconded it. Motion carried unanimously.

The meeting adjourned at 7:16 p.m.

Respectfully submitted by Joni Savage on the 8<sup>th</sup> of June, 2015.

Approved: \_\_\_\_\_

Design and Review Chair

Date: \_\_\_\_\_

6/8/15

Attest: \_\_\_\_\_

Design and Review Vice-Chair

Date: \_\_\_\_\_

6/8/15